

- SGNA Reprocessing Competency Skills Checklist -

Competency Criteria	Criteria met	Additional notes
1. Wears personal protective equipment including gown, gloves, and face protection.		
2. Avoids contaminating clean objects with dirty gloves.		
<i>*** Ensures proper dilution of endoscopic detergent is used according to manufacturer's instruction.</i>		
3. Wipes exterior of scope with endoscopic detergent.		
4. Suctions scope with endoscopic cleaner until fluid is clear and ends by suctioning air to clear fluid from scope.		
5. Clears air/water channel.		
6. Places water tight cap on scope and takes to reprocessing area in a covered container.		
7. Leak tests scope.		

Competency Criteria	Criteria met	Additional notes
8. Brushes and rinses all removable parts.		
9. Brushes the entire suction/biopsy channel system.		
10. Properly uses cleaning adapters to flush scope.		
11. Rinses scope and removable parts. Purges all channels with air		
12. Demonstrates the proper use of cleaning adapters and automatic reprocessor/manual soaking in high-level disinfectant/sterilant solution		
13. Rinses all surfaces and channels of cleaning solution.		
14. Purges all channels with air, alcohol and air again.		
15. Properly stores endoscope.		